

## **OTCA Board Meeting Minutes January 5th, 2022**

**Board Members in Attendance:** Jessie Burke, Scott Kerman, Jonathan Cohen, Mary-Rain O'Meara, Tom Clark, Tessa Peterson, Dan Lenzen, Matt Roberts, Aisha Musa, Mitchell Menashe, Tom Ulrich

**Excused Board Members:** Azim Patel

**Absent Board Members:** Wyatt Savage

### **1) Welcome, Ground Rules and Introductions (3 minutes)**

### **2) Consent Agenda (2 minutes)**

- Adopt November 2021 + December 2021 Board Meeting Minutes

Motion to approve November 2021 Board Minutes- Matt Roberts

Second- Tom Clark

Unanimously Approved

Motion to Approve December 2021 Minutes- Matt Roberts

Second- Tom Clark

Unanimously Approved

- Accept Treasurer's Report
- Accept Committee Reports

Jonathan Cohen motion, Matt Roberts approved

Discussion

Unanimously Approved

### **3) New Business (30 minutes)**

- Information (No Vote Required):
  - Funding from Prosper Portland - Jessie Burke (5 minutes)
  - Arts & Event Project Manager Position - Jessie Burke (5 minutes)
- Action (Voting Required):
  - NW NW Records Retention Policy

Motion to accept the OTCA Archives Retention policy revision. Archives will be stored in the OTCA shared Google Drive effective January 2022.

Motion- Mitchell Menashe

Second- Scott Kerman

Unanimously approved.

- Generative (Free & Open Discussion):
  - Lighting for the neighborhood with a new plan
    - Funding
    - Permitting
  - Other