

**OTCTCA Board Meeting Notes  
July, 13th, 2016**

Attendance

Present: Jessie Burke, Helen Ying, Dave Hooff, Jane DeMarco, Brian Harvey, Timothy Desper, David Leiken, Karen Bowler, Dan Lenzen, and Evan Ross

Absent: Zach Fruchtengarten, Will Naito, Sarah Stevenson

Guests: Anastasia Zurcher

A quorum being present, Helen Ying, Chair, opened the meeting at 11:30 AM

**1. Minutes**

a) It was motioned and seconded to approve the meeting minutes from June. Minutes were approved unanimously.

**2. Treasurer's Report**

	<b>7/31/2016</b>
Street Clean-up	518.57
Art/History walk maps	982.00
National Night Out	694.74
PDC Matching funds	3,950.00
Total restricted funds	6,145.31
Total checking balance	12,219.08
Unrestricted balance	6,073.77
District Mgmt Fund (at NWNW)	8,944.50

**3. NWNW Meeting Report**

**4. Finalize 2016-17 Strategic Plan**

Completed.

**5. 2016-17 Budget**

Dave presented the 2016-17 budget. Discussion ensued. Budget approved.

**6. Distinct management**

- current status
- fundraising status and next steps
- District manager - hiring process and interim process

Helen, David, and Jessie will serve on the team for the hiring process. Anastasia Zurcher will be contracted to do the newsletter and Lewis Barrett will be contracted to maintain the website in the interim.

## **7. PDC Livability Grant Projects update**

### **A) Chinatown Gate**

Peter, Sarah Harpole and Gloria met on June 21 regarding the Chinatown Gate renovation project. They determined that the current project budget will likely not absorb the cost of tile replacement. They are, however, proceeding with a quote from Rodriguez, who is the contractor for the lampposts. Peter is requesting that the 4 major columns be repainted at the same time that the lampposts are painted as long as it aligns with construction requirements of Grove Hotel.

They decided that the best way to handle the tile is that when funds are available, we can lift off the top of the gate and take it to a warehouse and work on replacing tiles and repair work. To do otherwise, would be costly in time (street closure) and laborious in labor.

Marble has been stabilized. The marble on each side is enclosed for protection.

B) Helen reported that the Lamppost and Banner Project is moving along.

## **8. Public Safety matters in the neighborhood**

Discussion ensued. Make cards to ask business to call for service?

## **9. Committee Reports and Discussions**

National Night Out (First Tuesday of August) – put in place of Aug general meeting? Yes.

Are we free to meet for the Aug Board meeting? Keep the Board meeting and cancel the general meeting.

**Next meeting will be held on August 10, 2016**