

OTCTCA Board Meeting Notes  
August, 10th, 2016

Attendance

Present: Helen Ying, Brian Harvey, David Leiken, Will Naito, Zach Fruchtengarten, Sarah Stevenson, Dan Lenzen, and Evan Ross

Absent: Jessie Burke, Karen Bowler, and Dave Hooff

Guests: Anastasia Zurcher, Hong Cheng Zhao, and Fanda Lynch

A quorum being present, Helen Ying, Chair, opened the meeting at 11:30 AM

**1. Minutes**

July minutes has not been sent and, therefore, not approved.

**2. Public comments**

Hong Cheng Zhao, a property owner in Old Town Chinatown presented comments concerning the recent branding efforts.

**3. Treasurer's Report**

|                              | <b>8/31/2016</b> |
|------------------------------|------------------|
| Street Clean-up              | 518.57           |
| Art/History walk maps        | 982.00           |
| National Night Out           | 683.74           |
| PDC Matching funds           | 4,938.70         |
| Total restricted funds       | 7,123.01         |
| Total checking balance       | 13,150.30        |
| Unrestricted balance         | 6,027.29         |
| District Mgmt Fund (at NWNW) | 2,470.00         |

**4. NWNW Meeting Report**

Item of note at next week's city council meeting regarding Terminal 1 development.

**5. PDC District Manager Matching Grant Fundraising Update**

Received = \$2,350.

Pledged = \$8,000

Discussion ensued. All will continue efforts to meet the \$30,000 goal.

**6. District Manager Hiring Process Team Report**

The team met with Sarah Harpole on July 29, 2016 with the following accomplishments and action items:

- Finalization of the job description
- Sarah will work with Anastasia to prepare an agreement for the position
- Anastasia will work on posting the position using the job description instead of a RFP like the last round
- Sarah agreed that the timeline for CA fundraising should be extended for a couple more months
- The CA Board will determine when to post the position (it would make sense to do so when the fundraising amount crosses over the half way mark and nearing the goal)

- The committee will reconvene to talk further about timeline and process once the job is posted
- We should consider limiting the interview team to reps from the CA Board, PDC staff, and NWNW staff

#### **7. PDC Livability Grant Projects Update - Banner Placement**

Outreach to members in the Chinese American and Japanese American communities as well as the OT community – share history and process at Sept general meeting and bilingual meetings.

#### **8. Resignation from Jane DeMarco and Timothy Desper - Board Seat Vacancy – Communication Committee Chair and Livability Committee co-chair**

Reach out to interested parties to fill the vacancies.

#### **9. Good Neighbors Agreement between OTCTCA and Multnomah County**

Helen met with the County representatives at 10 am today on behalf of the Association. The GNA process is completed.

#### **10. Committee Reports and Discussions**

- Public Safety matters in the neighborhood – inviting Captain Hunt to the Sept general meeting
- New Chinatown/Japan Town Historic District Guidelines – Jackie Peterson our representative.
- Pursue Good Neighbor Agreement with Union Gospel Missions – to be done when the seat vacated by Timothy D is filled.
- Fall Neighborhood Cleanup – more details will be forthcoming from the Livability Committee.

**Next meeting: September 14, 2016**