

Old Town Chinatown Community Association Board
Meeting Minutes

11:30 AM – 1:00 PM
April 15, 2015

Present: Helen Ying, Chair; Beth Hansen, Jackie Peterson, Secretary; Dan Lenzen, Jane DeMarco, Evan Ross, Sarah Stevenson, Timothy Desper, Zach Fructengarten, Gloria Lee, David Houff

Absent: Christopher Hanford and Jessie Burke

Meeting was called to order at 11:00 A.M

Treasurer's Report: AS of March 31, 2015 OTCTCA had a total cash balance of \$12,491.52 and an unrestricted balance of \$6,347.43. A total of \$3,200 for the PDC Match had been received.

A Motion to Support the NWNW Board letter regarding City Budget and Parks Maintenance was seconded and approved unanimously.

A motion to change the OTCTCA's Monthly Meeting date from the Third Wednesday to the Second Wednesday, from 11:30 AM to 1:00 PM was seconded and approved unanimously. The Board also agreed upon a date for its Annual Retreat of May 21, 2015 from 4:00 to 8:00 PM in the Philanthropy Center, Jade Conference Room.

District Manager hiring process –

The Board agreed that a Board committee should review all applicants and help with the screening process. Volunteers were solicited. The board committee will be composed of Jane Demarco, Helen Ying, Jackie Peterson, and Gloria Lee. Jessie Burke and Christopher Handford will be asked if they would like to serve as well. The Interview Committee should include at least two representatives from the OTCTCA Board as well a representative from PDC and from NWNW. The full Board should interview all finalists.

Committee reports and updates -

Business – OTCTCA grant from PDC for the Chinatown Gate -

The Board voted to have all grant applications submitted by the OTCTCA/NWNW forwarded to David Houff, the Board Treasurer for monitoring the roll out of the grants.

b. Land Use – Co-Chairs Stevenson and Fructengarten presented a draft letter supporting the Multnomah County Health Dept Headquarters Building height request with conditions

A majority of the Board voted to support the Land Use Committee’s letter supporting the Multnomah County Health Department Headquarters Building height increase request, with conditions. Board members will have a chance to comment by Monday, April, 20

Meeting was adjourned at 1:00 P.M. The next Board Meeting will be held on May 13, 2015 from 11:30-1:00.