

Old Town Chinatown Community Association

Board Meeting Minutes

June 10, 2015

Present: Helen Ying, Gloria Lee, Jessie Burke, Evan Ross, Jane DeMarco, Jackie Peterson, Sarah Stevenson, Dan Lenzen, Chris Handford, Zach Fructengarden, Beth Hansen

Absent: David Hooff and Tim Desper

Secretary's Report

Minutes of April, 2015 were approved. May, 2015 were approved pending corrections

Treasurer's Report

As of May 31, 2015, there was a cash balance of \$42,207.78 and an unrestricted balance of \$6,263.69. Of \$35,944.09 in restricted funds, \$32,600 had been raised for the PDC Match.

Action Item: Adopt 5-Year Strategic Plan

A motion to adopt the 5-Year Strategic Plan was made and seconded and unanimously approved by the Board. Jessie Burke will share the Plan in Word format, as well as consolidate and sort action items for each committee.

Public Safety: Camping in Old Town Chinatown

Discussion of whether the Board should advocate on this issue before the City Council following the example of the Central East Side Industrial Council. A growing consensus that the Council only responds to squeaky wheels. A subcommittee was formed to address this issue: Jane, Evan, Dan, Jessie and Helen. Tim will be asked to join the subcommittee. Evan will organize the first meeting.

Action Item: Creation of a Finance Committee

A motion to create a new Finance Committee of the OTCTCA was made and seconded and unanimously approved. Dave Hooff was appointed chair. Gloria Lee will also serve on the committee. Its scope of work will include:

- Explore the possibility of creating a 501c3
- Establish a sustainable district manager plan
- Find grants to fund our projects such as branding work

Selection of District Manager Hiring Evaluation Team

By secret ballot, the board elected Jessie Burke, Jane Demarco, and Chris Handford As its District Manager Hiring Evaluation Team. The team will review applicants and create a shortlist on June 25 or June 26. Interviews will be conducted on July 9 or 10. All board members will be encouraged to look at the applicant files and to send their comments and will be invited to meet the final candidates.

Jane DeMarco and Dave Hoof were selected as Project Managers for the District Manager on a three month trial basis.

Livability Committee: Presentation by PBOT on 3rd Avenue Street Options

Board voted to endorse the PBOT strategy. Ryan will prepare a letter to submit to the City Council reflecting the board's support.

Business Committee: Report by Chris Handford re meeting with Assistant Police Chief Day.

The police want metrics about crime in Old Town Chinatown in order to take action. Chris will share the information at the July General Meeting

Land Use Action Item: Multnomah County Health Dept. Headquarters height increase request to City Council.

A motion was made and seconded to support MC's request. The motion passed on a vote of 6-4 in favor of the motion. The Land Use Committee will draft a letter to City Council outlining the board's position support as well as continuing concerns.

Art, History and Culture: Chinatown Gate Grant Update.

Our fiscal sponsor, NWNW, is waiting for a confirmation of who will assume responsibility for the 3-yr maintenance of the Gate required by PDC to release grant funds. The Art History and Culture Committee will overseeing the grant project to its completion. Gloria and Jackie agree to follow through on the project, with Gloria serving as project manager.

National Neighbors Night Out, August 5, 2015

The Livability/Public Safety Committee will take the lead in planning the event.

The meeting was adjourned at 1:00 P.M.

Minutes compiled by Jackie Peterson, Secretary